Fairmount Park Women's+ Softball League – Online Scorekeeper Access

NOTE: If you previously were a Scorekeeper using LeagueOne, the same password for previous seasons is valid. We will assume everyone has forgotten these, and will send them out to all scorekeepers, new and existing. Please remind yourself of the rules/system below.

- 1) Players can submit online scores, but must be setup to do so. Coaches should make the board aware of who on their roster needs to be setupo as scorekeepers for online score submission.
- If Scorekeepers do not play, there is no cost to them, but they are required to register on our LeagueOne program – we will provide a 100% coupon code for them to be able to register for free.
 - a. <u>ACTION:</u> If you have a non-player scorekeeper, please email <u>fairmountparkwsl@gmail.com</u> to request a non-player scorekeeper coupon code provide their name and team they scorekeep for. The scorekeeper may also contact us directly. The instructions to register are exactly the same for a scorekeeper, with the additional step of the coupon code see registration step by step guide.
- 3) Scorekeepers have to be setup as an admin role in the online registration system LeagueOne those that were named as Scorekeepers will be setup as such, and will receive an email (to the email address with which you registered) with a password to login as a Scorekeeper. This password is DIFFERENT to the one you chose when registering online
 - a. If you do not receive this email, check your Junk Mail folders etc, but otherwise reach out to the League Board (<u>fairmountparkwsl@gmail.com</u>) to reissue your password.
 - i. Note: Passwords cannot be changed they are generated by the site, so keep a note of them on your phones etc so you have then to hand. If you forget them, get in touch!

From: "<u>no-reply@LeagueOne.com</u>" <<u>no-reply@LeagueOne.com</u>> Date: April 16, 2018 at 12:17:30 PM EDT

Subject: Fairmount Park Women's+ Softball League:Scorekeeper Access

You have been authorized to record scores for games. ROSIE SPARKES has permission to record game scores for: Organization: Fairmount Park Women's+ Softball League Schedule: ALL Schedule Group : ALL

Team: ALL

To: <

Password:

To record scores:

1) Go to https://active.leagueone.com/Olr/Pages/ScheduleDisplay.aspx?ClubId=16107

2) Click the Scorekeeper Login link.

3) Enter your password from this email.

4) Games that you are authorized to enter scores for will be displayed. Follow the instructions on the screen. If you wish to reply, please click **and the screen**.

- 4) The site only permits ONE Scorekeeper to submit a score for a game. It will be the **responsibility of the HOME team to submit the score for their game** (unless agreed with the Away team that they will record the score as a favor we will not be checking whom submits).
 - a. Teams should verify with one another that their scorebooks match at the end of a game, and agree on the score to submit.

- 5) Scores should be submitted within 24 hours of completion of a game.
- 6) Navigate to the schedule as published for the season/year (public site), and select "Scorekeeper Login" at the top-right

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FAIRMOUNT PARK WOMEN'S+ SOFTBALL LEAGUE CATCH US ON THE PLATEAU												
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G	ame#	Schedule Group	Date	Time	Home Team	Score	Score	Away Team	Location			
G	ame#	Schedule Group FPW+SL 2019 Spring	Date 4/28/2019	Time 10:00 AM	Home Team Peaches	Score 10	Score 7	Away Team Free Agents	Location Beimont Plateau Field 4			
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https://active.leagueone.com/Olr/Pages/ScheduleDisplay.aspx?ClubId=16107

7) Enter your scorekeeper password, and select 'OK':

S	scorekeeper Login
	Welcome to the Fairmount Park Women's+ Softball League score entry access area. Enter the password given to you to enter the Scorekeeper page.
	Password:
	Ok Cancel
nt	Plateau Field 2

Once you have entered your password correctly, you will see this screen – in the "Available Schedule" drop-down, select the appropriate season/year for which you are adding a score:

- → C https://active.leagueone.com/Olr/Pages/ScoreKeeperEntry.aspx?ClubId=16107 ACTIVELeaGUeOne									
FAIRMOUNT PARK WOMEN'S+ SOFTBALL LEAGUE CATCH US ON THE PLATEAU									
Select a Schedule from the dropdown list and the games that you have permission to enter scores will be displayed.									
Available Schedule: Choose a Schedule Available Schedule: Choose a Schedule Game# Schedule Group Date Tim EDWASI Script 2010 Score(Home Team) Score(Away Team) Away Team Location									
Save Score Done									

8) You will only see the games that have a) been completed (no future games) and b) only see games for the team you have been assigned to for entering scores. IMPORTANT NOTE: There is a delay on games appearing for score entry because the LeagueOne site is on the Pacific timezone (PST) therefore games will appear 3 hours later than you expect following real-time completion.

(If you do not see a game that was completed, check to see if the score has already been entered by someone else mistakenly – if the score is correct, there is no need to do anything further. If you do not see the game listed at all, please contact the League Board)

FAIRMOUNT PARK WOMEN'S+ SOFTBALL LEAGUE CATCH US ON THE PLATEAU										
Select a Schedule from the dropdown list and the games that you have permission to enter scores will be displayed.										
Game#	Schedule Group	Date	Time	Home Team	Score(Home Team)	Score(Away Team)	Away Team	Location		
1		04/22/2018	10:00 AM	Peaches			Ladies of Leisure	Belmont Plateau Field 2		
3		04/22/2018	12:00 PM	Twisted Sistas			Misfits	Belmont Plateau Field 4		
				Save Sco	re	Done				

- 9) Enter the scores for BOTH teams for your game and select "Save Score". You will be prompted to check what you have entered and select "Save"
 - a. If you make a mistake you can select to "Cancel" and go back to change the score.

Score Entry Confir	mation								
		Save		Cancel]			
Game#Schedule Group	Date	Time	Home Team	Score(Home	Team)Score(Away Te	eam) i	Away Team	Location	
4	04/22/201812	:00 PN	AScrewballs	1	11	Sor	ns of Pitches	Belmont Plateau Field	2
			Save		Cancel]		

- b. Once saved, Scorekeepers cannot change the score, and the game will disappear from the list (you will see the score on the public schedule page)
- c. If you realize you have made an error on the saved score, please contact the League Board (<u>fairmountparkwsl@gmail.com</u>) with details of the game, the error and what the score needs to be corrected to.
- 10) Scores and team standing can be seen by Scorekeepers, players and the general public on the same site, so once submitted, revert to the schedule main page:

https://active.leagueone.com/Olr/Pages/ScheduleDisplay.aspx?ClubId=16107

